

**ISSUE #14** 

time.

NEWSLETTER OF THE HUALAPAI TRIBE

FRIDAY, JULY 10, 2020

#### Hualapai Tribe • Return to Work Plan/Schedule

Submitted by: Travis Godwin | Hualapai Human Resources



Hualapai Human Resources Department P.O. Box 179 941 Hualapai Way Memorandum No. 32-20 Peach Springs, AZ 86434 (P) 928-769-2216 (F) 928-769-1191

Special points of interest:

to all the families that

have lost loved ones.

Know that you are all in our thoughts and pray-

ers during this difficult

~Hualapai Planning Dept.

- HTUA meeting on Wednesday, July 22 at 9:00 a.m. at the Hualapai Cultural Department
- For more Text Alert updates. text HUALAPAI1 to 91896.



#### MASKS ARE REQUIRED.

in Kingman, Bullhead City and Lake Havasu City.



From: Travis Godwin, Director

Human Resources To: All Tribal Employees

Subj: Return to Work Plan/Schedule

Ref: (1) Hualapai Tribal Nation Government COVID-19 Symptoms and COVID-19

Diagnosis Policy

(2) Workplace Precautions Plan COVID-19 Memo, DTD 5/28/2020

(3) Hualapai Tribal Nation Government COVID-19 Employment

Accommodation for High-Risk Employees Policy

(4) Akos Employer Onsite COVID-19 Testing and Telemedicine Agreement

(5) Tribal Council Meeting Minutes, DTD 7/7/2020

Encl. (1) ICS 213 RR & Instructions

1. DIRECTORS, ASSISTANT DIRECTORS & PROGRAM MANAGERS: As per Tribal Council, Ref. (5) and Tribal Administration all Department Directors, Assistant Directors & Program Managers are to return to work in the following manner:

- a. Must be back to work in a full-time status beginning with Pay Period 16, 7/20/2020.
  - i. It will be up to the Department Director and management as to whether "normal" schedules will be utilized or alternative scheduling will be used for COVID-19 precautions and as part of your Workplace Precautions Plan.
- b. Departments will be required to ensure that proper PPE is obtained and available for all employees, customers and guests.
  - i. PPE and other supplies can be obtained by filling out Encl. (1), ICS 213 RR and forwarding to ict@hualapai-nsn.gov
  - ii. Departments whose employees will be working with/serving individuals who have been diagnosed with COVID-19 are urged to contact the Office of Environmental Health in order to determine whether or not specific masks should be worn and to obtain guidance on how to acquire the

7/07/20

- proper training and fitment for such masks. Environmental Health Officer LT Braden Hickey, REHS at <u>braden.hickey@ihs.gov</u> (928) 273-9939.
- c. Departments must ensure their work spaces comply with social distancing guidelines, take into account Ref. (1), Ref (2), and comply with their own Workplace Precautions Plan.
- d. Departments must ensure that their Workplace Precautions Plan is up to date and forwarded to HR and ICT's Safety Officer.
- e. Departments must ensure their employees have received and have signed acknowledgment forms for Ref. (1) and Ref. (3).
- f. Departments can expect to be contacted by ICT's Safety Officer to ensure compliance with all of the above requirements.
- 2. <u>ALL OTHER EMPLOYEES:</u> As per Tribal Council and Tribal Administration all other Tribal Employees will be required to return to work in the following manner:
  - a. Must be back to work in a full-time status beginning with Pay Period 17, 8/03/2020.
    - It will be up to the Department Director and management as to whether "normal" schedules will be utilized or alternative scheduling will be used for COVID-19 precautions and as part of your Workplace Precautions Plan.
    - ii. If requesting alternative work assignments, locations or schedules due to being a high-risk employee please refer to Ref. (3).
  - b. All employees must comply with their department's Workplace Precautions Plan COVID-19.
- 3. MANDATORY COVID-19 TESTING: As per Tribal Council and Tribal Administration, COVID-19 testing for employees is MANDATORY. COVID-19 testing is a condition of employment, which means if an employee wants to continue to work for Tribal Government they will have to submit to a test. If an employee chooses not to submit to a test they can expect disciplinary actions.
  - a. COVID-19 Testing for all Tribal Employees; currently working, those Directors, Assistant Directors and Program Managers scheduled to return to work on 7/20/2020 and all other employees scheduled to return on 8/03/2020 will be tested in the following manner:
    - i. Also will be showing up on-site to test the above mentioned employees on both 7/15/2020 and 7/16/2020. Testing location and specific schedule is to be determined and will be disseminated soon on the Tribal Website, via test message and published in the Gam'Yu, time permitting.
    - ii. Testing will include:
      - 1. On-Site Electronic Registration
      - 2. Telemedicine Stations where providers order the COVID-19 Test
      - RN or Medical Assistant in full PPE capturing specimen via PCR Nasal Swab
      - 4. Laboratory Processing

- 5. Follow up calls for all who test positive for COVID-19
- iii. A self-quarantine period immediately following the test **IS NOT** being directed. Refer to Ref. (1) regarding what to do if an employee is displaying symptoms of COVID-19.
- iv. Should an employee test positive the procedures in Ref. (1) must be followed, to include notifying the immediate supervisor.
- 4. WORKPLACE PRECAUTION PLANS: Workplace Precaution Plans will continue to be in effect until further notice due to the ongoing epidemic. As things change with the epidemic expect policies to change in response, whether to lessen or to tighten restrictions and procedures.
- 5. <u>COVID-19 TRAINING FOR EMPLOYEES:</u> COVID-19 Training For Employees: A Certificate For Healthy Workplaces Training:
  - a. An organization wide email was sent out to every employee's email address with instructions on how to accomplish this training. It is the department's responsibility to ensure that all of their employees have completed this training NO LATER THAN 7/24/2020 or one week following the date an employee returns to work. Retain completion certificates in your department. It is not necessary to forward these to HR at this time as HR will be tracking completion through the company's website.
- 6. Refusal to work, or return to work will be met with disciplinary actions due to being Absent Without Official Leave (AWOL).

Travis Gody

#### **Hualapai Tribal Nation Government COVID-19 Symptoms and**

#### **COVID-19 Diagnosis Policy**

#### **Purpose**

The purpose of this policy is to enable Hualapai Tribal Nation Government to continue business operations while limiting the spread of and exposure to COVID-19 for employees. This policy outlines the best practices for dealing with employees who either have a confirmed diagnosis or display symptoms. First and foremost is to promote and reinforce wherever possible a safe culture of best practices for highly infectious diseases.

#### **Definitions**

#### **COVID-19 Symptoms** (ranging from mild to severe)

- Fever or chills
- Cough
- Shortness of breath
- Fatigue
- Muscle or body aches
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

<u>Confirmed COVID-19 Diagnoses</u> is when an employee has been formally tested by medical professionals with approved testing techniques and a positive result is returned.

Screening is when employees are asked questions and have their temperature monitored.

#### **Duties and Responsibilities**

#### Management

It is the responsibility of management to support and oversee the implementation of this policy. They are responsible for setting the example and make certain all employees follow the safety practices.

#### **Supervisors**

The supervisors is responsible to verify that employees are following best practices to protect themselves. And to support management.

#### **Employees**

It is the responsibility of the employees to maintain best practices for protecting themselves from the virus at all times.

These practices include: (directly from CDC website.)

• Frequently wash your hands with soap and water for at least 20 seconds. When soap and running water are unavailable, use an alcohol-based hand rub with at least 60% alcohol. Always wash hands that are visibly soiled.

- Avoid touching your eyes, nose, or mouth with unwashed hands.
- Avoid close contact with people who are sick.

It is also the responsibility of employees to report when they feel they either have been displaying the symptoms of COVID-19 or may have been exposed. It is **expressly required** that an employee notify their immediate supervisor if they have a confirmed diagnosis. Immediate supervisors will in turn notify their Director, the Incident Command Team and Human Resources.

#### Practices when an employee displays symptoms

It is at the sole discretion of the managers to determine when the following practices are to be followed. The managers are responsible for the occupational health of the employees they oversee. The managers may also apply some modifications to the sequence of the practices based on the needs and concerns of the employees and operations.

- 1) If an employee is displaying symptoms of COVID-19, or reports to their supervisor they are feeling the symptoms, the manager may request that the employee stay home and recommend that the employee seek medical attention.
  - a. The amount of time the employee stays home depends on the symptoms being displayed and the ongoing health of the employee as determined by the employee in conjunction with professional medical recommendations.
  - b. An "EMERGENCY COVID-19 LEAVE REQUEST FORM" must be filled out and included as part of the employee's time and attendance.
- 2) In order for an employee to return to work only one of the following conditions need exist:
  - a. The employee has been home for two weeks and no longer displays any of the symptoms.
  - b. The employee has a note from the doctor indicating another diagnosis, that it is not COVID-19 and the employee is medically cleared to return to work
  - c. A negative COVID-19 test has been obtained and symptoms have not returned since the negative test result.
- 3) In any case it is the manager's responsibility to ensure the above conditions are met prior to an employee returning to work.

**NOTE:** the above actions may also be followed if an employee believes that they may have been exposed and choose to self-quarantine.

#### Practices when an employee has a confirmed diagnosis of COVID-19

All confirmed diagnoses must be held in the strictest of confidences. Only personnel critical to the operations and carrying out of the practices may know and must follow the same efforts to keep the knowledge protected.

- 1) Upon notification the employee will be sent home and the employee must contact their immediate supervisor. In turn the supervisor must contact the Department Director, Human Resources and the Incident Command Team.
- 2) Supervisors must ensure that an "EMERGENCY COVID-19 LEAVE REQUEST FORM" be filled out and included as part of the employee's time and attendance.
- 3) The employee's job tasks will be assessed, and manager will identify all the places the employee has been (to the best of their ability) and all workers who have possibly had interactions with the infected employee. During this process the name of the employee is not to be mentioned and the very best efforts to maintain confidentiality are to be made.

- 4) If it is possible to have the employees tested, test the workers who fall into the compromised demographic and who have had contact with the infected employee.
- 5) Clean all surfaces and equipment where the infected employee has worked with appropriate solutions of bleach to water ratio, or sanitizing wipes.
- 6) Monitor all workers who may have come into contact with the infected employees to see if any symptoms begin to manifest themselves.
- 7) Infected employees may not come back to work until 14 days after a positive test result with the last 3 days being symptom free (while not taking medication) and must also be cleared to come back to work by a medical professional.

#### **Practices for conducting Screening**

In order to decrease the risk of exposure to employees and clients the Department may implement the following screening procedures. These screening procedures may be conducting before the employees enters the workplace or begins their job activities. Do not retain answers to the screening questions as this would have to be treated as confidential medical records, verbally answering the questions is acceptable.

- 1) Ensure protection of the individual conducting the screening.
  - a. Conduct the screening so that the employee is not facing the screener directly.
  - b. Wear a mask.
- 2) Screening Questions:
  - a. New cough that you cannot attribute to another health condition?
  - b. New shortness of breath or difficulty breathing that you cannot attribute to another health condition?
  - c. Chills?
  - d. Repeated shaking with chills?
  - e. New muscle aches that you cannot attribute to another health condition or due to activity/exercise?
  - f. New headache?
  - g. New sore throat that you cannot attribute to another health condition?
  - h. New loss of taste or smell?
- 3) Check employee's temperature, as per CDC guidelines a temperature of 100.4 or greater is the cutoff.

**NOTE:** If the screening process indicates that the employee displays symptoms of COVID-19 then follow the practices listed earlier in the policy.

#### <u>Hualapai Tribal Nation Government Policy for the Display of COVID-19</u> <u>Symptoms or a COVID-19 Diagnosis – Employee Acknowledgment</u>

#### Topics covered:

- Purpose
- Definitions
- Duties and Responsibilities
- Practices
- -I have read and fully understand all practices and responsibilities.
- -I agree to observe and follow these practices.
- -I have received a copy of this policy and practices.
- -I understand failure to follow these practices may affect my current employment.

I acknowledge that the above information was presented to me.

Employee (Print):	
Employee Signature:	
Training date:	
Trainer (Print):	
Title:	

# Hualapai Tribal Nation Government COVID-19 Employment Accommodation for High-Risk Employees

As part of the organizations response to COVID-19, the Hualapai Tribe is committed to supporting employees who are at higher risk of severe illness from COVID-19. If you are 60 years of age, older, or have an underlying medical condition (as determined by a health care professional) you are considered at increased risk of severe outcome from COVID-19 infection.

When requested by an employee considered at high-risk from exposure to COVID-19, the Hualapai Tribe will:

- Provide options for alternative work assignments such as telework, alternative work locations, reassignment, or social distancing measures.
- Where alternative work assignments are not possible, permit a high-risk employee to use any of their accrued paid time off.
- Maintain all employer-related health insurance benefits for employees already eligible for benefits until the employee is deemed eligible to return to work, or until expiration of any unpaid leave of absence period not to exceed 12 weeks.

The Hualapai Tribe will not terminate, suspend, discipline, or take any other adverse employment action against an employee exercising their rights under this policy, nor take any action that would result in loss of the high-risk employee's current position by permanent replacement.

When no work reasonably exists for a high-risk employee, The Hualapai Tribe may permanently or temporarily layoff the employee. Layoff will not adversely affect the employee's eligibility for unemployment benefits.

#### Process for accommodation requests

Employees with job duties that may require them to work on-site in close contact with others are encouraged to talk to their department about options for physical distancing or performing alternate work assignments.

#### Requests for an accommodation

#### Alternate work assignment

If an employee who is at higher risk of severe illness from COVID-19 requests an accommodation due to the potential threat of exposure to COVID-19 in the workplace and the accommodation would be easy to implement or one that you would otherwise provide to any other employee, departments should:

- Implement the accommodation as soon as possible.
- Memorialize the accommodation in writing and forward a copy to HR.

• Communicate the alternate work assignment or other measures to the employee, including any schedule or location changes, anticipated end date, and any other requirements.

Options for physical distancing (including staggering shifts), telework, alternative work locations, reassignment, or performing alternate work assignments should be considered.

Accommodations are provided on an individual basis and created in collaboration with the requesting employee, the appropriate Department Director and Human Resources. If an employee requests an accommodation that is not easy to implement or is not something you would normally provide any other employee, refer the employee to the following procedures:

- Fill out a Request for Reasonable Accommodation Form
- In addition to the Accommodation Request Form you must provide a statement from a health-care professional stating that the specific accommodation is necessary for you to perform CURRENT duties associated with your job.

While the reasonable accommodation analysis is being conducted, the requested accommodation should be temporarily put in place to protect the employee. Communicate to the employee in writing that the accommodation is being temporarily implemented while the accommodation analysis is being conducted.

If temporary accommodations are not possible during the analysis phase, leave of absence options for the employee should be explored. It is important to document the reason why you are not able to temporarily accommodate (focusing on the impact to business processes).

#### Leave of absence

If the employee's request is for a leave of absence, refer the employee to their Department Director and the Human Resources office.

Employees who choose a leave of absence must give at least five days' advance notice of any decision to report to work or return to work.

# <u>Hualapai Tribal Nation Government COVID-19 Employment</u> <u>Accommodation for High-Risk Employees –</u>

#### **Employee Acknowledgment**

#### **Topics covered:**

- Purpose
- Tribe's Responsibilities
- Process for Accommodation Requests
- Alternate Work Assignments
- Leave of Absence
- -I have read and fully understand all practices and responsibilities.
- -I agree to observe and follow these practices.
- -I have received a copy of this policy and practices.
- -I understand failure to follow these practices may affect my current employment.

I acknowledge that the above information was presented to me.

Employee (Print):

Employee Signature:

Training date:

Trainer (Print):

Title:

# <u>Hualapai Tribal Nation Government Request for Reasonable</u> <u>Accommodation Form</u>

NAME:		DATE:	
WORK PHONE:	1	HOME PHONE:	
EMAIL:		POSITION:	
DEPARTMENT:			
SUPERVISOR/DEPARTM	MENT HEAD:		
NATURE OF THE QUA disability.)	LIFYING DISAB	BILITY: (Please describe the nat	ure, extent, and duration of your
REQUESTED/SUGGEST needed to enable you to pe		ODATION: (Please describe the a	accommodations you believe are
I authorize the release of no	ecessary confident	ial medical information regarding	my disability to relevant hiring
managers as deemed neces	sary by Human Re	esources. I also attest to the fact the	nat a copy of the position description
has been given to me for re	eview and reference	e.	
Employee Signature:		Date:	-
Supervisor Signature:		Date:	<del>(1000-000-000-000-000-000-000-000-000-00</del>
Director Signature:		Date:	
Approved / Disapproved	d (Circle One)		
Supervisor Comments: (	Include accommod	lations being made if any, reason	for a disapproval and next steps if
necessary.)			

# RESOURCE REQUEST MESSAGE (ICS 213 RR)

1. Incident Name:	4. Ord	Qty.			Tota	enbe	<b>B</b>	5. Rec	6. Sui	7. Rec	10. Lo	_	Logistic	14. A	16.01	inance 7.	_	ICS 213 RR, Page 1
lame:	er (Use	Kind						nested	table Sul	inested	10. Logistics Order Number:	12. Name of Supplier/POC:	tes:	proval 5	der plac	ply/Con	nance Se	Page 1
	additiona	Туре						<b>Jelivery</b> .	bstitutes	by Name	Order Nu	upplier/l		ignatur	ed by (c	ments f	etion S	
	4. Order (Use additional forms when requesting different resource sources of supply.):	Detailed Item Description: (						5. Requested Delivery/Reporting Location:	6. Suitable Substitutes and/or Suggested Sources:	7. Requested by Name/Position:	umber:	POC:	×	14. Approval Signature of Auth Logistics Rep:	16. Order placed by (check box): SPUL PROC	17. Reply/Comments from Finance:	18. Finance Section Signature:	
2. Date/Time	resource sources of supply.):	Vital characteristics, brand, specs,								8. Priority: Urgent Routine Cow								
3. Resource Request Number:		Arrival Date and Time	Requested							9. Section Chief Approval:	11. Supplier Phone/Fax/Email:			15. Date/Time:			19. Date/Time:	
umber:			Estimated							val:	/Email:							
		Cost																

# ICS 213 RR Instruction Sheet:

# Incident Name – COVID-19

- Date/Time Date and time the request is made
- Resource request is left blank and assigned by ICT section chief or delegate
- I. Order request
- Qty. Number of items requested
  - b. Kind blank
- c. Type blank
- Detailed item description whatever the requested item(s) are, depending on the request, it may take up more than one line if neces-
- sary.
- e. Arrival date and time
- Requested the date and time the person filling out the document would like to receive the item(s)
- ii. Estimated leave blank
- iii. Cost leave blank
- Requested delivery/reporting location The address and name of the facility the items will be delivered to
- Suitable substitutes and/or suggested resources leave blank unless applicable to alternative items 6.
- Requested name and position The name and position held by the person making the request 7
- Priority The requestor makes the determination on the urgency of the request, generally will be low to routine.  $\infty$



# JOB ANNOUNCEMENT OPEN COMPETITIVE

JOB TITLE: Safety Officer

**DEPARTMENT:** Incident Command

SALARY: DOQ/DOE
OPENING: July 07, 2020
CLOSING: July 14, 2020

#### **POSITION SUMMARY:**

The Safety Officer reports directly to the Incident Commander or his/her designee. This position is responsible for planning, implementing, and overseeing the safety of the workplace. In addition to this, the Safety Officer ensures that the organization is in compliance with all OSHA, CDC, NIOSH, and other regulatory guidelines pertaining to the health and safety of the employee. Essential duties are a broad overview of the position expectations and are not intended to be an exhaustive list of skills or responsibilities. The summary of skills is intended to provide a generalized job description and what it takes from the employee to perform it.

#### **DUTIES & RESPONSIBILITIES:**

- Plans and implements Occupational Health and Safety policies and programs.
- Advises and leads employees on various safety related topics.
- Prepares educational material relating to health and safety of the employee and the public.
- Review all existing policies and procedures for safety and ensure they meet the governmental body criteria for acceptance.
- Enforces preventative measures for the health and safety of the workforce.
- Identifies shortfalls, problems or inconsistences and offers timely solutions.
- Ensures that the workforce is acting in accordance with rules, regulations and safety protocols that are developed.
- Oversee workplace repairs, projects, and installations to ensure employee safety.
- Coordinates with Tribal Human Resources department regarding workforce safety.

#### **MINIMUM QUALIFICATIONS:**

#### **Education & Experience:**

- One year in Leadership/Management role
- High School Diploma or GED
- NIMS ICS-100 (must obtain within 30 days of hire)
- NIMS ICS-200 (must obtain within 30 days of hire)
- NIMS ICS-700 (must obtain within 30 days of hire)
- NIMS ICS-800 (must obtain within 30 days of hire)

#### Knowledge, Skills & Abilities:

#### Knowledge in:

- Laws and regulatory components impacting employee health and safety.
- Microsoft office programs.
- Various other peripheral computer devices.
- Email and other communications related methods.
- Basic mathematical and other geometrical measurement concepts.
- Incident Command systems and organizational structure.
- Be a proficient oral and written communicator in a variety of settings.

#### Ability to:

- To Lead and develop Personnel.
- Be timely to the workplace and to appointments.
- Maintain confidential aspects commensurate of the job.
- Work within an organized structure and operate within the span of control.

#### Other:

- Must be at least 18 years of age.
- Must be able to work Holidays and Weekends.
- Must be able to attend trainings and travel.
- Must pass a background investigation.
- Must pass a pre-employment drug and alcohol screening.
- Must possess a current/valid driver's license.
- Must be able to pass or meet tribal insurance policy and procedures.
- Must be able to maintain confidentiality.

#### **Preferred Qualifications:**

- Previous experience in health and safety
- Previous experience working with tribal governments

#### Performance Aptitude:

#### Physical abilities:

Sustained performance of moderately physically demanding work, typically involving climbing, balancing, stooping, kneeling, crouching and crawling, may involve the lifting, carrying, pushing and/or pulling of moderately heavy objects or materials. Bend and stoop repeatedly or continually over time to perform emergency medical services or perform duties on the fire ground. Perform duties requiring infrequent pulling of moderate to heavy objects.

#### Equipment, Machinery, Tools and Materials:

Tasks require the ability to operate computers, basic office equipment, telephone, two way radios, and measuring devices. Position also requires the ability to operate a car, truck; position requires employee to utilize a mask or respirator, hearing and eye protection.

#### **Environmental Factors:**

Some work is performed in potentially hazardous environments and may subject the employee to potential personal danger. Exposure to dirt, dust, pollen, odors, wetness, humidity, rain, fumes, temperature and noise extremes disease and pathogenic substances. Exposure to hazardous conditions such as mechanical, electrical, heights, physical injury. Exposure to irritants, particulates, biological (infectious) and non-biological hazards, despite the use of personal protective ensembles.

#### Disclaimer

The various statements above are intended to describe the general nature of the position requirements to be performed by the employee. These statements are not intended to be all inclusive or exhaustive of all responsibilities, duties, or skills required of the employee.

#### **HOW TO APPLY:**

Submit a completed Employment Application to: Human Resources Department, PO Box 179, Peach Springs, AZ 86434, fax (928) 769-1191, or call (928) 769-2215/2216 for information. To be considered for employment, the Human Resources Department must receive a completed application by 5:00 PM on the closing date. A resume will not be accepted in lieu of a completed employment application. All applications and supporting documentation submitted becomes the property of the Human Resources Department; please keep copies for your own reference.

#### **PREFERENCE:**

All applicants are considered without regard to age, sex, race, national origin, religion, marital status, or physical disability. However, preference may be extended to persons of Indian descent in accordance with Public Law 88-355, Section 703 (702-71) and public Law 93-638, Section 7B.

THE HUALAPAI TRIBE IS AN EQUAL OPPORTUNITY EMPLOYER/PROGRAM
Auxiliary aids and services available upon request to individuals with disabilities

#### Hualapai Housing Department • 2019 APR

Submitted by: Freddy Watahomigie | Hualapai Housing Department



#### HUALAPAI HOUSING

Hwal'bay Ba:j Wayo:wo'jo 600 Highview Street <sup>1</sup> P.O. Box 130<sup>1</sup> Peach Springs, Arizona 86434 Phone (928) 769-2274 Fax (928) 769-2703



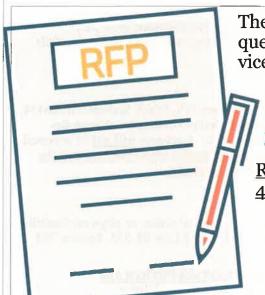
# HUALAPAI HOUSING DEPARTMENT HAS COMPLETED THE 2019 APR FOR PUBLIC REVIEW & COMMENTS. IF YOU WOULD LIKE A COPY, PLEASE ASK AND WE CAN PRINT YOU A COPY.

# LOCATED AT THE HUALAPAI HOUSING DEPARTMENT

#### LOCATION: 600 HIGHVIEW STREET PEACH SPRINGS, ARIZONA

Grand Canyon Resort Corporation • Guest Transportation Request for Proposal (RFP)

Submitted by: Nancy Echeverria | Grand Canyon Resort Corporation



The Grand Canyon Resort Corporation announce a Request for Proposal (RFP) for Guest Transportation Services for Grand Canyon West.

For a copy of the RFP, please contact the Procurement Office at 928-482-2767 or email request to: purchase@grandcanyonresort.com.

RFP submittal due date is Monday, July 20, 2020 at 4pm.



NANCY ECHEVERRIA

Procurement Manager—SPSM Certified
Grand Canyon Resort Corporation
928.482.2767

www.grandcanyonwest.com

#### Hualapai Planning Department • Looking for One (1) TERC Member

Submitted by: Kevin Davidson | Hualapai Planning Department

The Great Spirit created Man and Woman in his own image. In doing so, both were created as equals. Both depending on each other in order to survive. Great respect was shown for each other; in doing so, happiness and contentment was achieved then, as it should be now.

The connecting of the Hair makes them one person; for happiness or contentment cannot be achieved without each other.

The Canyons are represented by the purples in the middle ground, where the people were created. These canyons are Sacred, and should be so treated at all times

The Reservation is pictured to represent the land that is ours, treat it well.



The Reservation is our heritage and the heritage of our children yet unborn. Be good to our land and it will continue to be good to us.

The Sun is the symbol of life, without it nothing is possible - plants don't grow - there will be no life - nothing. The Sun also represents the dawn of the Hustapai people. Through hard work, determination and education, everything is possible and we are assured bigger and brighter days ahead.

The Tracks in the middle represent the coyote and other animals which were here before us.

The Green around the symbol are pine trees, representing our name Hustapai - PEOPLE OF THE TALL PINES -

#### Hualapai Tribe

#### Department of Planning & Economic Development

P.O. Box 179/887 W. Highway 66, Peach Springs, Arizona 86434 Phone (928) 769-1310 \* Fax (928) 769-1377

#### The Planning Department is looking for One new TERC Member

#### **Greetings Community Members:**

The Planning Department is looking for one new applicant for the Tribal Environmental Review Commission (TERC) or Board of Commissioners. Below is a summary of what TERC is and what duties it perform.

Under the Hualapai Environmental Review Code (HERC), the Board of Commissioners has the primary authority, under the direction of the Hualapai Tribal Council, for regulating land use and development of Hualapai Tribal Lands. The Board of Commissioners is composed of seven (7) members who are appointed by the Tribal Council.

Their function is to review and regulate, including issuing permits for, all development activities that are proposed for any land site within Hualapai Tribal lands, in order to ensure that:

- (1) no development activity will be carried out without a permit; and
- (2) all development activities will be carried out in accordance with all applicable tribal and federal environmental protection laws and regulations.

If you are interested, you can pick up an application at the Hualapai Planning Department located at 887 Hwy 66 (next to 76 fuel station). You can also request an application be mailed or e-mailed to you. <u>The due date for applications is Friday, July 24, 2020</u>. If you have any questions please feel free to contact me at 769-1310 or e-mail at: <u>kdavidson@hualapai-nsn.gov</u>

Respectfully.

Kevin Davidson, Director

Planning & Economic Development

#### Hualapai Transit • Bus Schedules

Submitted by: Ginger Kathadhe | Hualapai Transit



# HAKDAGWIVA BUS SCHEDULE Monday through Friday

Daily Departures Hourly, from 7AM-6PM	First AM Bus	Time past hour	Last PM Bus
1. Tribal Office	7:00	:00	6:00
2. Senior Center	7:01	:01	6:01
3. IHS Clinic	7:02	:02	6:02
4. Highview Dr & Blue Mtn. Street	7:05	:05	6:05
5. Highview Dr – Hualapai Housing	7:06	:06	6:06
6. Diamond Creek & Highview Dr.	7:08	:08	6:08
7. Diamond Creek & Hualapai Way	7:09	:09	6:09
8. Headstart / Day Care	7:10	:10	6:10
9. Indian Way	7:11	:11	6:11
10. Peach Springs School	7:13	:13	6:13
11. Walapai Market	7:15	:15	6:15
Milweed Springs – WAVE DOWN	7:20	:20	6:20
Buck & Doe Circle - WAVE DOWN	7:25	:25	6:25
12. Music Mtn. High School / GCRC Offices	7:31	:31	6:31
13. Old Gas Station	7:40	:40	6:40
Diamond Creek Circle – WAVE DOWN	7:42	:42	6:42
14. Tribal Gym / Tribal Court	7:44	:44	6:42
15. Hualapai Lodge / Nelson Rd.	7:47	:47	6:47
1. Tribal Office - DROP OFF ONLY		:50	6:50
2. Senior Center - DROP OFF ONLY		:51	6:51
3. IHS Clinic - DROP OFF ONLY		:52	6:52



www.hualapaitransit.org \* hualapai,transit.a/hualapai-nsn.gov

#### KINGMAN ROUTE #1 Monday thru Friday

De	pa	rtu	res:
----	----	-----	------

AM: 5:20am from Peach Springs	AM	PM
PM: 5:15pm from Peach Springs	Bus	Bus
Tribal Office	5:20	5:15
Peach Springs School	5:23	5:17
Walapai Market	5:25	5:20
Route 66 @ Buck & Doe	5:29	-
Music Mountain – GCRC Offices	-	5:27
Truxton, Valentine, Hackberry (if needed)	TBD	TBD
Valle Vista Park & Ride	6:05	5:53
66 Station Park & Ride	6:16	6:04
KART Terminal – Walmart Kingman	6:30	6:15
•		

#### **Departures:**

AM: 6:45am from Kingman PM: 6:15pm from Kingman

KART Terminal – Walmart Kingman	6:45	6:15
Bank Street		6:20
66 Station Park & Ride	6:53	6:29
Valle Vista Park & Ride	7:08	6:43
Hackberry, Valentine, Truxton (if needed)	TBD	TBD
Music Mountain – GCRC Offices	7:43	-
Hualapai Lodge	7:51	-
Tribal Office	7:55	7:15

#### Costs:

General Public – ONE WAY	.\$5.00
General Public - ROUND TRIP	\$9.00
Children under 6 YOA (with paying adult)	.FREE
Senior (50+) and Disable - ONE WAY	.\$3.00
Senior (50+) and Disable - ROUND TRIP	.\$5.00
HS Student w/Student ID - ROUND TRIP	.\$5.00

General Public Monthly Pass	\$160.00
Senior (50+) and Disable Monthly Pass	\$110.00
HS Student w/Student ID	\$110.00

Vision: Hualapai Transit is committed to openness and integrity, Hualapai Transit supports the Hualapai Tribes commitment to support the independence of Hualapai Tribal members & surrounding areas and to be a model for excellence by integrating the local spirit and culture.

Mission: Hualapai Transit will provide safe, reliable, friendly and affordable transportation services to meet the mobility needs of the Hualapai Community and surrounding areas while pursuing sustainable development and facilitating the cultural missions of the Peach Springs community.

The Great Spirt created Man and Woman in his own image. In doing so, both were created as equals. Both depending on each other in order to survive. Great respect was shown for each other; in doing so, happiness and contentment was achieved then, as it should be

The connecting of the Hair makes them one person; for happiness or contentment cannot be achieved without each other.

The Carryons are represented by the purples in the middle ground, where people were created. These carryons are Sacred, and should be treated so at all times.

The Reservation is pictured to represent the land that is ours, treat it well.



The Reservation is our heritage and the heritage of our children yet unborn. Be good to our land and it will continue to be good to us.

The Sun is the symbol of life, without it nothing is possible – plants don't grow – there will be no life – nothing. The Sun also represents the dawn of the Hualapai people.

Through hard work, determination and education, everything is possible and we are assured bigger and brighter days ahead.

The Tracks in the middle represent the coyote and other animals which were here before us.

The Green around the symbol are pine trees, representing our name Hualapai ~ PEOPLE OF THE TALL PINES\_

#### **Notice from Hualapai Education & Training Center**

Notice to Potential and Current College Students,

Due to the global COVID-19 Pandemic the world is facing, the Hualapai Education Committee has made a motion on 4/10/20 to continue with funding for Summer 2020 semester as followed: tuition fees and books. Fall 2020 semester will be as followed: tuition fees and books ONLY.

The education committee will reevaluate these decisions for the Spring 2021 semester, as we get closer to the deadline, which is January 1. We on the education committee are hoping to have the scholarship back in full funding for Spring 2021.

Thank you for understanding the decision that the education committee had to make during this time of crisis.

Should you have any questions, please contact Jonell Tapija ( <a href="https://hualapaieducationdepartment@gmail.com">hualapaieducationdepartment@gmail.com</a>). The deadline for sessions is as follows - Summer session is May 1, Fall semester is August 1, and Spring semester is January 1. Please get your applications in as soon as possible, and remember that the education committee will not look at incomplete applications, there are no exceptions. Please stay safe and practice social distancing and clean hygiene.

Han Kyu!

Jonell Tapija
Education Coordinator
Hualapai Education & Training Center
P.O. Box 179/460 Hualapai Way
Peach Springs, AZ 86434
(928)769-2200 Office
(928)769-1101 Fax



# GWE SPO:JA YIWO Department of Hualapai Education & Training

P.O. BOX 179 460 HUALAPAI WAY PEACH SPRINGS, AZ 86434-0179 PHONE: (928) 769-2200 • FAX (928) 769-1101

#### Hello

Due to the current situation, the Hualapai Education Department is currently closed to the community. Many families in the community have often used the department to prepare boarding school applications for their students. If you have completed applications, please drop them off at the tribal office. Every Friday our department will pick them up and send them to the schools. We ask that you do not send original documents with your application such as birth certificates and social security cards. If you any questions please contact me at Ighahate@hualapai-nsn.gov

Leon Ghahate, Director

# **INCIDENT MANAGEMENT UPDATES**



# ATTENTION PEACH SPRINGS FAMILIES

The last school meal delivery will be on Monday, July 13 - meals will <u>NOT</u> be provided after this date.





#### **CHECKPOINTS**

Please adhere to the curfew policy and allow yourself some time to go through the checkpoint.

If you have a dire concern that you will not make the curfew, you can make arrangements off the reservation, at your own expense and return by the following morning.

#### **CURFEW**

8:00 PM to 5:00 AM

#### Community Elders—

Loretta Jackson-Kelly is the ICT Public Relations Officer who will be reaching out to the elderly.



Please feel free to contact her at (928) 769-0001, 0002, or 0003 if the elderly have any requests.

# STAY AT HOME ORDER

# **CURFEW 8PM - 5AM**

PLEASE NOTE THAT THE STAY AT HOME ORDER IS STILL IN EFFECT.

**CURFEW IS FROM 8 PM TO 5 AM** 



Text **Hualapai1** to **91896** to sign up for Hualapai Tribe text alerts. You will need to reply to activate it.

Stay Home, Stay Safe Hualapai Strong!



#### **HUALAPAI TRIBAL COUNCIL FORESTRY PROGRAM**

P.O. Box 299 • Peach Springs, Arizona 86434 • 928-769-2267

**NOTICE:** CLASS V – EXTREME FIRE DANGER RESTRICTION

EFFECTIVE: 06.26.2020 (Until rescinded)

#### CLASS V - FIRE RESTRICTIONS ARE AS FOLLOWS:

Prohibited: charcoal grills, smoking within unapproved areas such as a continuous bed of combustible fuel, welding, firearms, explosives, and mechanized equipment (chainsaws, masticators, etc.). Fireworks of any kind are never permitted. No burning of slash or use of free running (broadcast) fires, at any time.

Gas burning or electrical cooking devices are pennitted within campgrounds and residential areas. Fires in wood burning stoves are not allowed on "Red Flag" days.

Ceremonial, traditional, or cattle branding fire use purposes are pre-authorized if the intent is formally recognized by the Hualapai Tribe. It is encouraged to delay ceremonial or traditional fires to cooler seasons. Cattle Districts are encouraged to seek other heat sources such as propane burners, deep pits with barriers above ground level, and to have available water source on site to extinguish an unattended fire. All approved fires must be extinguished and cool to the touch.

Fire prevention recommendations will be provided for all ceremonial, traditional, cattle branding, and other burning purposes. Please notify Hualapai Tribal Forestry and Wildland Fire Management (928.769.2312) and Hualapai Nation Emergency Services (928.769.2656) to obtain a permit prior to igniting an authorized fire.

Forest and woodland related official business, includes the use, maintenance, and repair of chainsaws and other mechanized equipment, is permissible only between the hours of midnight and 2:00 pm. This work may be suspended by contract administrators during "Red Flag" conditions. Precautionary measures and required fire equipment are in effect for all forest and woodland related official business and will be implemented by departmental administration.

These restrictions are a reflection of current wildland fire hazard conditions on the Hualapai Indian Reservation and are being implemented for public safety. The above restrictions will remain in effect until rescinded under authority of Hualapai Tribal Council, Personnel exempt from the above restrictions include Federal and Tribal employees, such as Tribal Resource Managers and Bureau of Indian Affairs Employees while in the performance of their official duties. These restrictions will be enforced by the Hualapai Tribal Police, the Hualapai Game & Fish Department, and Hualapai Tribal Commissioned Officers.

Hualapai Tribal Chairman

JAMES WILLIAMS Digitally signed by JAMES

WILLIAMS

Date: 2020.06.26 16:53:06

-07'00'

Truxton Cañon Agency Superintendent

# HUALAPAI TRIBAL COUNCIL RESOLUTION NO. 45-2020

# OF THE GOVERNING BODY OF THE HUALAPAI TRIBE OF THE HUALAPAI INDIAN RESERVATION

#### Authorization for Northern Arizona University to Receive De-Identifiable Data from Indian Health Services

- WHEREAS, The Hualapai Tribe (Tribe) of Arizona, is a federally recognized Indian Tribe organized pursuant to the provisions of Section 16 of the Indian Reorganization Act of June 18, 1934; and
- WHEREAS, The Hualapai Tribal Council (Council) has the authority, to represent the Tribe and act in all matters that concern the welfare of the Tribe and to make decisions not inconsistent with or contrary to the Tribe's Constitution and By-Laws of the Tribe; and
- WHEREAS, On March 17, the Hualapai Tribe declared a State of Emergency and activated the Incident Command Team in response to COVID-19; and
- WHEREAS, The Hualapai Tribe has taken measures to flatten the curve in response to COVID-19 including a Stay-at-Home Order and a three-week community lockdown; and
- WHEREAS, Continued disease surveillance and control requires COVID-19 testing, data management, and data analysis to understand how COVID-19 is impacting the Hualapai community; and
- WHEREAS, Northern Arizona University's Center for Health Equity Research (CHER) is an interdisciplinary Research and Service Center that can provide quantitative and qualitative expertise and has partnered with the Tribe previously; and
- WHEREAS, CHER currently is partnering with the Hualapai Tribe Incident Command Team (probono) to support efforts to mitigate the spread or COVID-19 by analyzing data to provide information on case rates, death rates, develop reports, and graphs to support the Tribe in data informed decision-making; and
- WHEREAS, Peach Springs Indian Health Center is a primary care facility on the Hualapai reservation and has information regarding number of tests, positive and negative outcomes and demographic data on patients; and
- WHEREAS, Data collected by Peach Springs Indian Health Center is necessary for NAU CHER to analyze and develop information requested by the Hualapai Tribe.

NOW THEREFORE, BE IT RESOLVED, the Hualapai Tribal Council believes it is in the best interest of the Hualapai Tribe to authorize and approve CHER to perform the following actions:

- Request any de-identifiable disease investigation data related to COVID-19, including demographic characteristics and patients' pre-existing conditions from Indian Health Services (Peach Springs Health Center and Phoenix Area Office); and
- 2. Manage, analyze, and develop reports, graphs, and predictive models for the Hualapai Tribe; and
- Reports, graphs and predictive models will include unidentifiable data (no personal information such as names, address, telephone numbers, social security number, etc.); and
- 4. No public dissemination of outcomes will occur without tribal council approval.

BE IT FURTHER RESOLVED, this authorization will expire when the Hualapai Tribe states there is no longer a need to review data and develop information tools related to COVID-19.

#### CERTIFICATION

I, undersigned as Chairman of the Hualapai Tribal Council hereby certify that the Hualapai Tribal Council of the Hualapai Tribe is composed of nine (9) members, of whom seven (7) constituting a quorum, were present at a Special Council Meeting thereof held on the 7th of July. 2020: and that the foregoing resolution was duly adopted by a vote of (6) approve, (0) opposed, (0) not voting, (3) excused, pursuant of the authority of Article V, Section (1) of the Constitution of the Hualapai Tribe approved March 13, 1991.

Dr. Damon Clarke, Chairman HUALAPAI TRIBAL COUNCIL

ATTEST

Shanna Salazar, Administrative Assistant

**HUALAPAI TRIBAL COUNCIL** 

#### HUALAPAI TRIBAL COUNCIL RESOLUTION 44-2020

### OF THE GOVERNING BODY OF THE OF THE HUALAPAI TRIBE OF THE HUALAPAI RESERVATION

#### **Temporary Prohibition**

- WHEREAS, the Hualapai Tribe is a federally recognized Indian Tribe located on the Hualapai Indian Reservation in Northwestern Arizona; and
- WHEREAS, the Hualapai Tribal Council has the power to represent the Tribe and act in all matters that concern the welfare of the Tribe pursuant to Article V(r) of the Hualapai Constitution; and
- WHEREAS, the Incident Command Team (ICT) is recommending a Temporary Prohibition for the duration of COVID-19. The purpose of this resolution is to reduce public intoxication, domestic disputes in relation to alcohol consumption, minimize public activity, and to support efforts to slow the spread of COVID-19 and promote public safety
- WHEREAS, the Hualapai Tribal Police Department and any other authorized commissioned officer to issue a citation as a civil sanction for the following violations below

#### WHEREAS, Intoxication

It shall be unlawful for any person to appear in any public place or in public view, such as an alley, roadway, private property, livestock ranching, etc. within the confines of the Hualapai reservation, under the influence of alcohol or other substances.

Offense 1: Any person guilty of this offense shall be sentenced to imprisonment for a period of 30 days and not to exceed 90 days and a fine not to exceed \$300.00. Refusal to take a BAC reading will result in a mandatory 14 days of imprisonment. In addition to any other penalties imposed.

Offense 2: Any person guilty will be removed from the Hualapai reservation until

#### Alcohol Possession

treatment is sought and complete

It shall be unlawful for any person to appear in a public place in possession of alcohol. Possession includes carrying, concealing on your person, backpacks, purse, pockets, etc. Alcohol shall include beer, wine, whisky including based products such as mouthwash and hand sanitizer with the intent to impair an

individual. If containers are used to hold alcohol such as cups, bottles, or any apparatus holding alcohol is considered an open container.

Offense 1: Any person guilty of this offense will be sentenced for a period of 30 days and not to exceed 120 days of imprisonment and a fine not to exceed \$5,000.00.

Offense 2: Any person guilty will be removed from the Hualapai reservation until treatment is sought and completed

- WHEREAS, any person caught selling alcohol shall be prosecuted under Sec. 6.276 Liquor Violation of the Hualapai Law and Order Code. Any person guilty of this offense may be sentenced to imprisonment for a period not to exceed six months, or a fine not to exceed \$4,000.00 or both.
- WHEREAS, the Tribal Council authorizes the Hualapai Tribal Police and Commissioned Officers to search vehicles and suspicious homes for possession of alcohol with or without a warrant. If alcohol is found all alcohol possession will be confiscated and the individuals will be prosecuted under this resolution.

THEREFORE BE IT RESOLVED, that the Tribal Council approves a Temporary Prohibition for the duration of COVID-19 and authorizes the search of vehicles and homes by the Hualapai Tribal Police and Commissioned Officers.

#### CERTIFICATION

I, the undersigned as Chairman of the Hualapai Tribal Council hereby certify that the Hualapai Tribal Council of the Hualapai Tribe is composed of nine (9) members of whom (8) constituting a quorum were present at a Special Council Meeting thereof held on this 25<sup>th</sup> day of June, 2020; and that the foregoing resolution was duly adopted by the affirmative vote of (8) approve, (0) opposed, (1) excused, pursuant to the authority of Article V, Section (a) of the Constitution of the Hualapai Tribe approved March 13, 1991.

Dr. Damon R. Clarke, Chairman

Hualapai Tribal Council

ATTEST:

Skanna Salazar, Administrative Assistant

Hualapai Tribal Council

Our priority is the safety and health of the Hualapai Tribe. The Incident Management Team along with all of tribal departments and Indian Health Services are working together to prepare and respond to COVID-19 cases.

#### INCIDENT MANAGEMENT

#### CLARITY ON THE STAY AT HOME ORDER

#### PER RESOLUTION 36-2020

ATTENTION: The Stay at Home Order is in effect 24 hours a day.

The Order states; "Stay within the boundary of your property and limit direct communication with the public to avoid potential contact with COVID-19."

#### **Exceptions** to the Order;

- Medical care
- Food
- Financial obligations
- Essential employees
- Tribal officials

It is important to understand the reasoning behind this order. The Stay at Home Order is to prevent exposure to others and to protect you and your family. If the Stay at Home Order is not followed, <u>you put</u> the community at risk of virus spread.

There will be no riding around in vehicles without an essential reason, during the day limitations two (2) adults or parents with minors. Traffic control points will only limit two (2) entrances (roundtrip) per day.

The CURFEW HOURS are for community members to remain indoors between the hours of 8:00 PM to 5:00 AM to help prevent the spread of COVID-19. If you do not abide to these orders, the offenses include:

Offense 1	Written/Verbal citation.
Offense 2	\$3,000 fine deducted from payroll or distribution. Non-members removed from the Hualapai Reservation for one (1) year.
Offense 3	Thirty (30) days of imprisonment and additional \$3,000 fine deducted from payroll or distribution.

**Isolation** – separates sick people with a contagious disease from people who are not sick.

**Quarantine** – separates and restricts the movement of people who were exposed to COVID-19. For those **who are under Isolation and Quarantine** and violate the curfew, the offenses include:

Offense 1	\$5,000 fine deducted from payroll or distribution. Non-members removed from the Hualapai Reservation for one (1) year.
Offense 2	Thirty (30) days of imprisonment and additional \$5,000 fine deducted from payroll or distribution.
Offense 3	Ninety (90) days of imprisonment and one (1) year loss of distribution.

#### HUALAPAI TRIBAL COUNCIL RESOLUTION 36-2020

### OF THE GOVERNING BODY OF THE HUALAPAI TRIBE OF THE HUALAPAI RESERVATION

### Amendment to Resolution 29-2020 Temporary Declaration of Emergency Measure Order for COVID-19

- WHEREAS, the Hualapai Tribe is a federally recognized Indian Tribe located on the Hualapai Indian Reservation in Northwestern Arizona; and
- WHEREAS, the Hualapai Tribal Council has the power to represent the Tribe and act in all matters that concern the welfare of the Tribe pursuant to Article V(r) of the Hualapai Constitution; and
- WHEREAS, the Hualapai Tribe declared a State of Emergency in connection with COVID-19 on March 17, 2020; and
- WHEREAS, the Tribal Incident Command Team (ICT) has prepared an Emergency Measure Order's listed below to protect the Hualapai community by limiting exposure to COVID -19 and to limit community movement;
- WHEREAS, the Hualapai Tribal Police Department, and authorized commissioned officer are to issue citations and implement Section 6.92 "endangerment" (Tribal Resolution 26-2020) shall be as a civil sanction;
- WHEREAS, the intent of the orders listed below are to limit COVID-19 spread and protect the Hualapai community. This resolution is necessary and compelling. All offenses are consecutive, beyond the 3<sup>rd</sup> offense the 3<sup>rd</sup> offense will continue to apply. The orders are listed below which coincide with offenses

Stay at Home Order - Applies 24 hours / 7 days a week for all community members to stay within the boundary of their property and limit direct communication with the public to avoid potential contact with COVID-19 which offenses below apply 24/7. The exception is medical care, food, financial obligations, essential employees, emergency services, and tribal officials. All program director's will provide their essential employees a letter with official letterhead that includes the employee's name, director signature, phone number for verification, and duration (30-day increment). No riding in vehicles without essential reason, during the day limitations 2 adults or parents with minors. Traffic control points will only limit 2 entrances (roundtrip) per day. Cattle associations and tribal contractors are to stop by Tribal Game & Fish to receive a placard to

conduct official business. If the Stay at Home Order is not followed you put the community at risk of virus spread.

Curfew Hours: 8:00PM - 5:00AM (All community members to be indoors)

Offense 1: Written Warning

Offense 2: Shall be fined \$3,000.00 to be deducted from payroll or Hualapai Distribution and non-members removed from the Hualapai reservation for 1-year.

Offense 3: Shall be imprisoned for 30-days and an additional \$3,000.00 fine shall be imposed, deducted from payroll or Hualapai Distribution

Isolation or Quarantine Orders – Applies to individuals that are COVID-19 positive or person under investigation (close contact) of COVID-19. Indian Health Services (IHS) will advise on positive, negative, or recovered case(s). IHS will provide guidance regarding the duration for quarantined individual(s). Failure to abide by (self) Isolation or Quarantine Orders penalties apply below.

Offense 1: Shall be \$5,000.00 fine deducted from payroll or Hualapai Distribution and non-members removed from the Hualapai reservation for 1-year.

Offense 2: Shall be 30-days of imprisonment and additional \$5,000.00 fine deducted from payroll or Hualapai Distribution.

Offense 3: Shall be imprisoned for 90-days

#### Center for Disease Control and Prevention Definitions:

Isolation - Separates sick people with a contagious disease from people who are not sick.

Quarantine - Separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.

#### Hualapai Reservation Quarantine (Lockdown)

The intent of a reservation lockdown is to continue limiting community movement, increase restrictions, and eliminate access to/from the Hualapai reservation for the health and safety of the people. The lockdown will be imposed within a minimal 12-hour notification from the Incident Command Team and will include the duration, curfew hours, reminded rules, and penalties.

NOW THEREFORE, BE IT RESOLVED, the Chairman or the delegation of authority to the ICT is authorized to implement such measures.

#### CERTIFICATION

I, the undersigned as Chairman of the Hualapai Tribal Council hereby certify that the Hualapai Tribal Council of the Hualapai Tribe is composed of nine (9) members of whom (7) constituting a quorum were present at Regular Council meeting, thereof held on this 06 day of May, 2020; and that the foregoing resolution was duly adopted by the affirmative vote of (7) approve, (0) opposed, (0) not voting. (2) excused, pursuant to the authority of Article V, Section (a) of the Constitution of the Hualapai Tribe approved March 13, 1991.

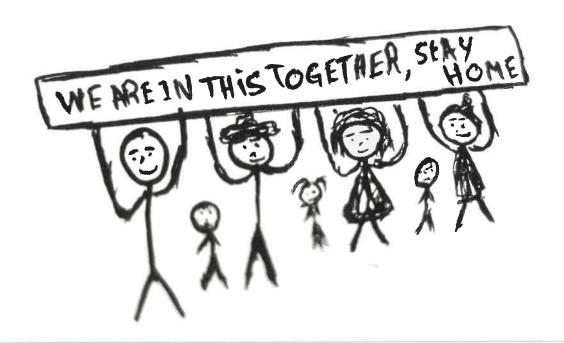
Dr. Damon R. Clarke, Chairman

Hualapai Tribal Council

ATTEST:

Adeline Crozier, Assist. Secretary

Hualapai Tribal Council



Our priority is the safety and health of the Hualapai Tribe. The Incident Management Team along with all of tribal departments and Indian Health Services are working together to prepare and respond to COVID-19 cases.



#### INCIDENT MANAGEMENT

#### **Answers to Common Questions**

The stay-at-home order applies 24 hours a day/7 days a week for all community members to stay within the boundary of their property and limit direct communication with the public to avoid potential contact with COVID-19.

#### Are individuals allowed to exercise outdoors?

Exercising outside your residential boundary is NOT permitted at this time. We encourage individuals to stay within the boundary of their homes.

#### Am I able to walk to the store, post office, clinic, etc.?

Walking on improved streets to perform essential functions is the only acceptable action i.e, to work (essential employees), store for food/supplies, and to/from medical appointments.

#### Is Diamond Creek (the river) open?

At this time, Diamond Creek is CLOSED to the public and Hualapai community. Access is only granted to permitted companies.

#### Can I visit my family who reside at other residences?

Visiting other residences is NOT allowed under the stay-at-home order. Visiting does not limit direct contact nor does it help to avoid the potential spread of COVID-19.

#### Can I drop off essential supplies to family members?

Stopping at other residences is not authorized. Essential supplies can be brought to the ICT office at <u>488 Hualapai Way</u> (Hualapai Health, Education and Wellness Department) to be delivered to family members in other residences. Supplies and/or food must be dropped off before 4 pm. If items are brought after 4 pm, it will be scheduled for the next day or turned away if items are perishable.

#### Is ICT still doing market deliveries?

The team is currently only delivering for elders that do not have transportation, and to quarantined & isolated homes.

#### Is ICT still doing mail deliveries?

The team is currently only delivering for elders that do not have transportation, and to quarantined & isolated homes.

#### Are meal deliveries still an option?

The team will pick up and deliver meals for quarantined individuals. All meals must be ready for delivery before 4 pm. Requests received after 4 pm will be declined.

#### Who do I call for medical transportation?

If you do not have transportation for medical appointments, the team <u>may</u> assist on a case-by-case basis. Arrangements will need to be made at least 72 hours (3 days) in advance. Please call (928) 0001, 0002, or 0003.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE PUBLIC INFORMATION OFFICER TELEPHONE: (928) 769-0001, 0002, 0003 WEBSITE INFORMATION: HTTP://HUALAPAI-NSN.GOV

# OVID-19 HOTLINE

#### HUALAPAI TRIBE - PEACH SPRINGS, AZ

# For emergencies and questions: Hotline: (928) 769-0001, 0002, 0003 Police (928) 769-2220 Website: www.hualapai-nsn.gov Facebook Page: Hualapai Tribe Response #StopTheSpread

# HIGH TOUCH SURFACES TO DISINFECT DAILY



TABLES
COUNTER TOPS
LIGHT SWITCHES
DOORKNOBS
REMOTES
DESKS
HARD-BACKED CHAIRS
COMPUTERS & KEYBOARDS
PHONES
TABLETS
TOILETS
SINKS

Social distancing only works
if we all participate.
And slowing down or preventing
the spread of the virus
will save lives.

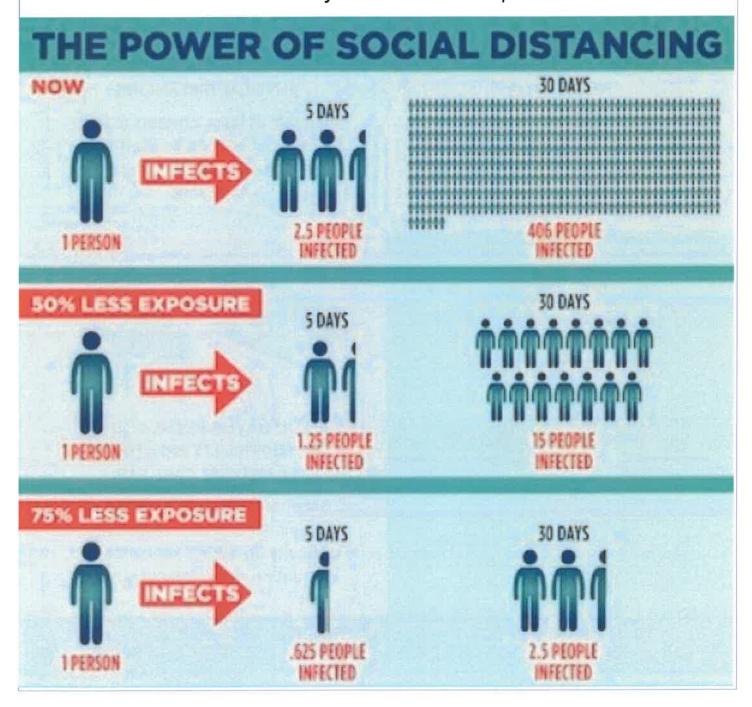


We all are responsible for protecting those at higher risk.

#### SOCIAL DISTANCING

What is social distancing?

- Maintaining a distance of six feet or more from people. This is a prudent step to ward off infection.
- In a social place, don't get close to people, especially those who are coughing and sneezing a lot.
- Be mindful of not touching inappropriately on surfaces in shared facilities.
- It is recommended to change clothes immediately after reaching home, and take a shower twice a day to minimize the spread.



# STOP THE SPREAD



# WASH YOUR HANDS FREQUENTLY

Regularly and thoroughly clean your hands with an alcohol-based hand rub or wash them with soap and water.



# MAINTAIN PHYSICAL DISTANCING

Maintain at least 2 meters (6 feet) distance between yourself and anyone who is coughing or sneezing.



# AVOID TOUCHING EYES, NOSE AND MOUTH

Hands touch many surfaces and can pick up viruses. Once contaminated, hands can transfer the virus to your eyes, nose or mouth.



#### IF YOU HAVE A FEVER, COUGH AND DIFFICULTY BREATHING, SEEK MEDICAL CARE EARLY

Stay home if you feel unwell. If you have a fever, cough and difficulty breathing, seek medical attention and call in advance.

Source: World Health Organization

# If you are at higher risk of severe COVID-19, prepare now:

- Plan ahead with your doctor on when to seek routine care (e.g. at off-peak hours) and what to do if you were to get sick
- Make sure all your vaccinations are up to date
- Have sufficient quantity of your regular medication, non-perishable food and other supplies to minimize trips outside your home\*
- Limit in-home services and visitors to what is essential
   only people that are healthy should visit
- Keep up to date on national public health advice





## **ELDER MENTAL HEALTH DURING COVID-19**



#### ADDRESS THE RISK

The outbreak of coronavirus disease 2019 (COVID-19) may be stressful for elders. Older adults are particularly vulnerable to COVID-19 given their weaker immune systems, the higher COVID-19 mortality rate found in the older population, and their limited information sources. Providers should be aware of especially high-risk groups such as low-income elders, those living alone, and those suffering from other health conditions such as cognitive decline, dementia, or other mental health conditions.

#### **MANAGE STRESS**

- Share simple facts about the COVID-19 outbreak, including symptoms, treatment, and effective strategies to reduce risk of infection in words older people can understand. Consider whether they have cognitive impairments when speaking about risk.
- Communicate instructions in a clear, concise, and respectful way. Information may be displayed in writing or pictures.
- Engage families with information and help them practice prevention measures such as handwashing.
- Contact elders via landline phones.
- Encourage family or friends to call their elders regularly and teach elders how to use video (chat).

## **DEFINITIONS**

Communities, families, and elders must take steps to protect elders:

#### What is Social Distancing?

Social distancing means remaining out of settings with large groups of people and maintaining distance (approximately 6 feet) from others when possible. People can practice social distancing while remaining connected to others through the phone and other forms of technology.

#### What is Isolation?

Isolation means the separation of a person or group of people known or reasonably believed to be infected with a communicable disease and potentially infectious, from those who are not infected, to prevent spread of the disease. Someone infected with COVID-19 may show the following symptoms: fever, cough, trouble breathing, headache, chills, muscle pain, sore throat, or loss of taste or smell. Isolation for public health purposes may be voluntary or compelled by federal, state, or local public health order.

## This publication was supported by Cooperative Agreement U254IHS0001-01-00, funded by the Indian Health Service

Updated March 19, 2020, Learn more: CDC.gov/coronavirus

#### What is Quarantine?

Quarantine means the separation of a person or group of people reasonably believed to have been exposed to a communicable disease but not yet symptomatic. The person or group of people must be separated from others who have not been so exposed to prevent the possible spread of the disease.



# Ways to Support Elders with Medical Needs

Elders with mild cognitive impairment or early stages of dementia need to be informed of what is happening within their capacity and provided support to ease their anxiety and stress. For people at moderate and late stages of dementia, their medical and daily living needs need to be met during the guarantine time.

- Medical needs of older adults with/without COVID-19 need to be met during the outbreak. This includes uninterrupted access to essential medicines (for diabetes, cancer, kidney disease, HIV). Telemedicine and online medical services can be used to provide medical services.
- Isolated or infected older people should be presented with truthful information on risk factors and chances of recovery.
- During quarantine, adjust respite or home care services to use technology (WeChat, WhatsApp) to provide trainings/counseling for family caregivers at home, and include psychological first aid training for family caregivers.

Ask for help if you feel overwhelmed or concerned that COVID-19 is affecting your ability to care for your patients as you did before the outbreak.

SAMHSA's Disaster Distress Helpline Toll-Free: 1-800-985-5990 (English and Español)

# Ways to Support Elders in Residential Care

Nursing home populations are at the highest risk of being affected by COVID-19. If infected, residents are at increased risk of serious illness.

## Facilities should take these steps before there are confirmed cases in the community:

- Educate residents, healthcare personnel, and visitors on COVID-19.
- 2. Provide hygiene and cleaning supplies for recommended infection prevention and control practices.
- Evaluate and manage providers with symptoms of COVID-19.
   Symptoms may include fever, cough, trouble breathing, headache, chills, muscle pain, sore throat, or loss of taste/smell.
- 4. Consider new policies and procedures for visitors.
- 5. Evaluate and manage residents with symptoms of COVID-19.
- 6. Minimize group activities inside the facility or field trips outside of the facility.
- 7. Develop criteria for halting group activities and communal dining, closing units or the entire facility to new admissions, and restricting visitation.
- Create a plan for grouping residents with symptoms of COVID-19, including dedicating providers to work only on affected units.

## Facilities should take these steps when there are confirmed cases in community:

- 1. Implement policies and procedures for limiting visitors.
- 2. Implement healthcare personnel monitoring and restrictions.
- Monitor residents for symptoms and apply appropriate restrictions of communal activities.

### Activities That Support Elder Well-being During Isolation or Quarantine

- Physical exercise like vogalitalichi and stretching.
- Cognitive exercises such as word search, Sudoku, and crossword puzzles.
- Relaxation exercises including breathing, meditation, and mindfulness.
- Reading books and magazines
- Reducing the time spent looking at fearful images on TV
- Reducing time listening to rumors.
- Searching information from reliable sources such as CDC gov.
- Reducing time looking for information—1-2 times per day, rather than every hour.

Visit CDC gov/coronavirus for additional information.



## STRESS AND ANXIETY MANAGEMENT FOR COMMUNITY HEALTH WORKERS DURING CORONAVIRUS

The outbreak of coronavirus disease 2019 (COVID-19) may cause stress, fear, or anxiety for people and communities. If you are a community health worker making home visits during the outbreak, this can take an emotional toll. It is normal for you to feel this way. Know the signs of stress and anxiety and how to relieve them. Know when to get help.

#### KNOW THE SIGNS OF STRESS AND ANXIETY



Community health workers may observe increased fear, depression, anger, difficulty concentrating, or making decisions. These changes can interfere with their ability to take care of themselves, family, or community.



Stress and anxiety can cause changes in sleep or eating patterns.



The added stress of a disease outbreak may lead to use or increased use of drugs, alcohol, or commercial tobacco. If you find you are increasing substance use, reach out for help.



Create a list of personal self-care activities that you enjoy such as exercising, meditating, singing a traditional song, praying, or connecting with nature. Take deep breaths or stretch.

#### **HOW TO COPE**



Stay in contact with family and friends while keeping a safe physical distance. Take care of yourself and each other, and know when and how to seek help.



Connect with others and keep healthy relationships. Share with a co-worker, friend, or family member, through phone or video chat, concerns and how you are feeling.

Use your time off to relax—eat healthy and

well-balanced meals and drink plenty of fluids.



Take breaks from the news. Instead, listen to your favorite music or read a book.



Maintain a sense of hope and positive thinking and remember that these strong feelings of stress and anxiety will fade.

Ask for help if you feel overwhelmed or concerned that COVID-19 is affecting your ability to take care of yourself and others as you did before. SAMHSA's Disaster Distress Helpline is available 24/7 for free crisis counseling. 1-800-985-5990 (English and Español) or TEXT: \*TalkWithUs\* to 66746. If you are ready to quit smoking, call 1-800-784-8669.



This publication was supported by Cooperative Agreement U254IHS0001-01-00, funded by the Indian Health Service.

Updated April 10, 2020 Source: CDC

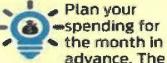




# MONEY LESSONS FOR CORONA TIMES

Due to the covid-induced financial crisis, many people would face salary cuts or even job loss. Take control of your life before it's too late. Families too need fresh budgeting and refixing of priorities. Here, we share some tips to tweak your family budget and stay afloat during the crisis

#### Perfect planning



whole family, including children, should be aware of the austerity goals set. Keep an amount for unforeseen expenses like a medical emergency.

#### Discounts matter



Buy groceries, vegetables and medicines from shops that offer

maximum discounts. Outlets of the Supplyco, Horticorp and cooperative societies sell items at prices much lower than the market rate. Buy drugs at cheaper rates from the government-run Karunya or Neethi medical stores.

#### Utility charges

Reduce power and water consumption. Switch off lights and fans when not in

use. Iron clothes together. Use your washing machine



and other electric gadgets wisely. Elders, be a role model for your kids.





#### Online shopping

Though online shopping gives you an opportunity to shop from the safety and comfort of your homes, be wise to shop only what you really need the most.

## Finance controller

Either of the spouses should take a managerial role in savings and spending. It would be good if you can keep an account book.

#### Health

Follow a healthy lifestyle with nutritious food and exercise. Visit government hospitals when needed. From public health centres to medical colleges, they offer good medical care at nominal charges. Join

together. Use your washing machine



and other electric gadgets wisely. Elders, be a role model for your kids.



#### Travel expenses

Avoid unnecessary travel, especially by youngsters who vroom around just for fun. Walk if your destination is near.

## Finance controller

Either of the spouses should take a managerial role in savings and spending. It would be good if you can keep an account book.

#### Get your ration

Ration goods aren't that bad as you think. Do purchase your monthly allocation of rice, wheat and kerosene. The fortified wheat flour supplied through PDS shops at ₹17 a kg for non-priority household is fortified too.

#### Health

Follow a healthy lifestyle with nutritious food and exercise. Visit government hospitals when needed. From public health centres to medical colleges, they offer good medical care at nominal charges. Join a suitable health insurance plan for all family members.



#### **Attitudinal change**

Festivals and special occasions always do not require a new dress. A new school bag is to be bought when the old one is torn or ripped, not as a ritual at the start of every academic year.



#### Learn online

Browse the internet and learn useful tips on savings and energy consumption. Also, there are financial literacy classes by banks for all income groups.

# Food for thought

Food expenditure would be the largest single item of expenditure for most of the families. Tweak the food budget wisely. Do not compromise on your health

- Buy seasonal fruits which would be cheaper. Go for local fruits like papaya and jackfruit
- Minimise use of coconut and oil when they are costly
- Go for seasonal and local vegetables

Make the best use of cereals, wholegrain and soya bean

Avoid elaborate lunch spreads

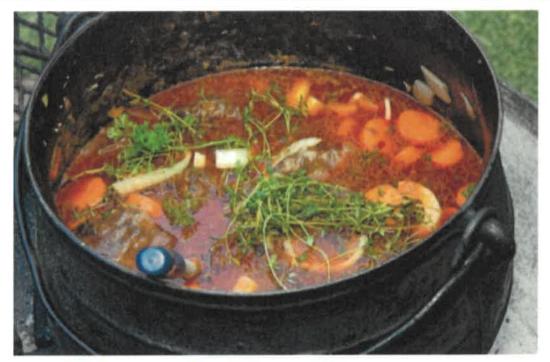
Source: Dr Lekshmi Nair, culinary expert



People should avoid coming under peer pressure and spend only on what they really need. Lockdown taught us that many of our spendings were unnecessary. Now, it is time for us to practice the lessons we learnt from the corona crisis and lockdown

Anitha V, professor and head, Dept of Economics, Kerala University

Inputs: M S Vidyanandan



# **Meal Delivery**

To arrange meals prepared at home

for individuals on quarantine or isolation status during the lockdown,

Contact ICT to have meals delivered at

(928) 769-0001, 0002, 0003



## You must contact ICT between the hours of 8 am to 4 pm.



Meals will be delivered when team members are available.

## **DELIVERY CUT-OFF AT 4 PM**







# HEALTH & SAFETY INFORMATION

#### **Hualapai Code Enforcement • Notices**

Submitted by: Marla Bradley | Hualapai Code Enforcement



# **PET Reminder**

Hualapai Code Enforcement wants to ensure the safety of all individuals within the community during the COVID - 19 operations. ICT continues to have team members out in the community delivering fliers and food boxes to residents.

Hualapai Code Enforcement/Animal Control Division would like to remind pet owners to continue the following:

- Keep on eye on your pets.
- Keep them on a leash and confined to your yard.
- With weather warming up, make sure pets have adequate water and food
- Pets need proper shade.

Pet Owners can and will be cited for the following:

- Animals running at large in the streets or neighbors yards.
- Animals involved in dog fights or dog bites.

Fines could exceed the highest fees deemed necessary according to Hualapai Tribal Ordinances.

If case of emergency call 928-769-2205.



For all other questions call 928-769-2656





## FUN IN THE SUN WITH YOUR PETS



WHAT is HEATSTROKE? Heatstroke is when normal body mechanisms can't keep the body's temperature in a safe range. Animals don't have efficient cooling systems like humans (who sweat) and can get overheated easily.

#### SIGNS OF HEATSTROKE

#### In dogs:

- Rapid breathing
- Bright red tongue
- Red or pale gums
- Thick sticky saliva
- Depression
- Weakness
- Dizziness
- Vomiting
- Diarrhea
- Shock/coma
- Even unconsciousness

#### In cats:

- Rapid breathing
- Redness in mouth
- Sweaty feet
- Stumble/Stagger
- Excess Grooming
- Relentless
- Drooling
- Vomiting
- Lethargy
- Panting



Call your veterinarian right away if your dog shows any of these signs of heat stroke.

Manzanita Animal Hospital:

(928)753-6138

Kingman Animal Hospital:

(928)757-4011

What you can do to help your animal:

- 1. Put your dog in a cool well-ventilated area;
- 2. Wet fur with a cool towel or cool water;(DO NOT USE COLD WATER you have to lower their body temperature slowly.)
- 3. Give your dog fresh, cool water to drink or pedialyte





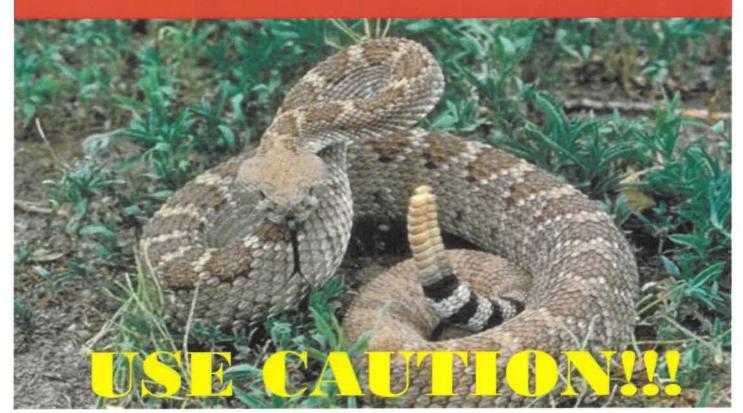
# A message from Hualapai Code Enforcement

~Tips for your dogs in warm weather!

# If you're HOT, your dog is Hotter. Just like people; dogs will do less in the heat.

- Never leave pets unattended in a vehicle, even if you leave the windows cracked temperatures still reach deadly levels.
   Dogs don't have sweat glands and can die quickly.
- Dogs need LOTS of clean water <u>ALL THE TIME</u>.
- Limit exercise on hot days exercise your pets in cooler temperatures preferably morning and evenings.
- Pavement gets hot if you have your dog on the porch; make sure you
  keep the pavement cool. Wet the pavement frequently if you can't
  commit to doing that consider cooling mats or small pools.
- Provide plenty of shade: Anytime you tie your dog up, always give them at least 8 feet of leash.
- Remember bugs are just as annoying to your dog as they are to you.
   Don't leave your animal in a bug infested area.
- Watch for signs of heatstroke pets that are very old, young, overweight
  not conditioned to prolonged exercise or have heart respiratory disease
  are susceptible to heatstroke. Dogs with short muzzles have a hard time
  breathing in extreme heat.

# HUALAPAI CODE ENFORCEMENT WARM WEATHER ANNOUNCEMENT



# With temperatures rising USE EXTRA PRECAUTIONS OUTDOORS

- Watch your step
- Keep your yard clean
- Keep an eye on your children



For Removal Please Call
Hualapai Nation Emergency Services
Animal Control Code Enforcement Division
928-769-2205

# COMMUNITY MESSAGES

I would like to say a big THANK YOU, for all that voted on June 6, 2020. I appreciated the votes of confidence in me. I would ask that you continue to keep our Tribal Council in your prayers. We all need them so that we as a council can make the right decisions for the Hualapai Tribe. As we continue to face this pandemic there are a lot of issues that we will continue to monitor and evaluate. I would ask that as the new council transitions into these new positions that you please be patient and support us as we take on these new responsibilities.

I would also like to send my condolences to all the family's that have lost loved one during this difficult time in our community:

Sylvia Jackson Family
Ira Majenty Family
Donna Querta Family
Nathan Hunter Family
Lordina Sullivan Family
Donald Kopelva Family
Bishop Honga Family
Hayse Gala Family
Wilda Crook Family
Wilda Talousi Family
Joel Querta Family
Victor Goldenstein Family
Johnny Matuck Family
Druscilla Clarke Family

And our family suffered the loss of our dear sister Doris Butler. Who I know is at peace. I thank God that she has her mansion, "I've got a mansion just over the hilltop in that bright land where we'll never grow old and someday yonder we will never more wander but walk on streets that are purest gold."

Since I first wrote this we have since lost another sister Erva Crozier. It has been a very difficult time losing both my sisters so close together. I remain confident that God is in complete control and He gives me the comfort I need.

Isaiah 147:3 He healeth the broken in heart, and bindeth up their wounds.

Psalm 34:28 The LORD is nigh unto them that are of a broken hear;

THANK YOU AGAIN, SCOTT CROZIER

Sympathy

#### Have a Safe Journey Mom, Erva Crozier

Submitted by: Valerie Sumatzkuku

Just want to wish you a safe and awesome journey to Heaven, Mom. I love you and will always miss you. I hate that you had to leave us so soon.



Mom, I will miss you coming by, I miss you and our talks... even miss you getting after me. It's very hard but I know you are with your parents, siblings, your son and nephews, also my dad (our father Ray Sumatzkuku). Watch over us all!

Love, your kids, grandkids and family

R.I.P Mom Gone But Never Forgotten

# Text Hualapai1 to 91896 to receive text alerts

Trash pick up will continue to be on Mondays and Thursdays

SUBMIT A WORK ORDER using text messaging. to report an issue or make a work request.

Keywords:

Wood —wood chopping & deliveries from wood lot

Sewer — backed up toilets/sinks

Home Maintenance — homeowner maintenance issues

Garbage — Garbage hauling

Funeral — funeral requests

Roads — power outages and street lights
— potholes & road grading requests
— low water pressure & line breaks

Text one of the key words above to Hualapai Public Services:

(928) 756-8882